

Admission Procedure

Rules for Admission at G H Rasoni Law School, Nagpur

For the session 2018-19, admission will be given as per the rules of CET Government of Maharashtra (refer- www.dhepune.gov.in)

- 1) Qualifying percentage of the marks in the CET is 35% for open category and 30% for reserved category.
- 2) The Rank list for admission to the course will be published on the basis of the total marks secured by the candidates for the CET.
- 3) The centralized admission/allotment process (CAP) for admission to the first year of three year (Regular) five year (Integrated) LLB courses in aided and unaided Law Colleges / Institutes will be carried out by competent authority. Candidate include in the Rank list can registered for CAP online through the Website of www.dhepune.gov from the link given by the competent authority after downloading there rank cards.
- 4) The CET with qualifying course who has submitted applications form on or before the last date specified for the submission of application form for admission through CAP shall be assigned a merit number. Merit list will be prepared by the authority of CET (.dhepune)
- 5) Candidate aspiring to seek admission to LLB course at GH Rasoni Law School have to follow instructions given by the competent authority of PUNE, as well as competent authority of Law School Nagpur.
- 6) The seats will be allotted to the candidates strictly on the basis of merit and options filled by the candidates.
- 7) A candidate desirous of seeking admission through CAP should fulfill the eligibility criteria as laid down in Rule 5.

CENTRALIZED ADMISSION ALLOTMENT PROCESS(CAP)

The stages of CAP shall be as stated below:

- Display/ Publishing of information brochure by the competent authority.
- Filling Online Application Form by Candidate for participation in the centralized Admission Process.
- Confirmation of Online Application Form and Document Verification at Facilitation Centre by the candidate in person.
- Display of provisional merit lists category wise.
- Filling up and confirmation of Online Option Form having preferences of courses/institutions before CAP Round. Candidates may fill in 10 choices. The option form once confirmed shall be considered for allotment of CAP Round 1/2/3

During the CAP before accepting the allotted seat a candidate can opt to “freeze” of float the choice of academic program for subsequent round(s),if any of seat allocation. Freezing candidates accept the offered seat and they do not want to participate in any

further rounds of seat allocation. Floating Candidate will be considered in subsequent round of admission.

FLOW CHART FOR CENTRALIZED ADMISSION PROCESS OF

LL.B3 YRS & B.A. LL.B (5Yrs) COURSE

College Registration

(Four to Five Days from commencement of Admission Process)



College Verification and approval by DHE.

(It depends upon CET Cell)



Online Publication on CAP Brochure

(It depends upon CET Cell)



Students Registration and filling in Online Option Form.

(Within one week from date of Publication brochure)



Round-1 of CAP (Five to seven Days)



Round-2 of CAP (Five to seven Days)

Round -3 of CAP (Five to seven Days)



Students can change /review/edit option form for Round 4 (Five Days)



College Round of Admission



Submission of Admitted Record for verification to admission regulatory authority by the college.

DOCUMENTS REQUIRED FOR THE PURPOSE OF ADMISSION.

- 1) Following documents to be submitted at the time of Admission: (for 5yrs course)
 - A) Maharashtra State Board: 12th Original Marks Sheet, Leaving Certificate, 2 Xerox Copies, X, XII Mark Sheet, Leaving Certificate, Passport Photo Size 4 Copies.

- B) Other State Board: 12th Original Mark Sheet, Migration Certificate, Leaving Certificate, Eligibility Certificate of Nagpur University, 2 Xerox Copies, X, XII Marks Sheet, Leaving Certificate, Migration Certificate, Eligibility Certificate, Passport Size Photo 4 Copies, Details of visa (if you are not Indian National).
- C) For three years course all the original documents and two copies of Xerox from 10th standard to graduation be submitted at the time of admission. Along with it, Migration Certificate, Leaving Certificate, Eligibility Certificate of Nagpur University, Passport Size Photo 4 Copies, Details of visa (if you are not Indian National) are required for the students other than RTM Nagpur university.
- 2) All the original documents required for the purpose of the admission are to be submitted within the time frame as stipulated by the Administration department of the college. Failure of non-submission of document within the stipulated time will lead to fine as per RTMNU rules and regulations. On subsequent failure for non-production of documents the admission for the said course will stand cancelled. Also there will be no refund of fees whatsoever.
- 3) Enrolment form to be filled and submitted in the administrative office as per the direction of the RTM Nagpur University. Last date of examination form will be decided by RTM Nagpur University
- 4) SC,ST,OBC and Minority Scholarship Website.
- I. www.socialjusticedpartment for SC Category.
 - II. www.tribaldevelopmentdepartment for ST Category.
 - III. www.moma.com for minority Category.

Instructions for the Candidates:

- Fill the admission form in black ball point pen
- The complete application form must reach either in the counseling desk or in the office GHRLS not later than last Date
- Documents of photocopy to be attached along with the application form.
- Fees to be paid either by cash in the cash counter of main office of RGI or by Demand Draft(in favors of AnkushSikshanSantha) payable at Nagpur.
- Relevant Documents required for the admission are:-
- Copy of your Birth Certificate/Transfer certificate
- Copies of your most relevant mark sheet from 10th standard and above.
- Details of visa (if you are not Indian National)
- Two Recent Colour Passport size photographs.
- Complete application form and the fees for admission to be sent on the following Address:-

G. H. Rasoni Law School

345, Shraddha House. Opposite to Kasturchand Park Kingsway, Nagpur-440001
 NB:Only speed and Registered post will be accepted.